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**MINUTES OF THE MEETING OF THE LONDON
CITY AIRPORT CONSULTATIVE COMMITTEE
HELD ON TUESDAY 7th OCTOBER 2008 AT 4.30 PM
AT CITY AVIATION HOUSE, LONDON CITY
AIRPORT**



PRESENT:

John Adshead	Chair
Stuart Innes	Secretary
Charles Buchanan	London City Airport
Gary Hodgetts	London City Airport
Cllr Ann Jackson	London Borough of Tower Hamlets
Cllr Ayesha Chowdhury	London Borough of Newham
Steve Summerland	London Borough of Newham
Marc Clark	London Borough of Newham
Jackie Lindre	London Development Agency
Gillian Econpouly	LCCI
Adisa Akintola	West Thamesmead Resident's Forum
Frank Evans	Department of Transport

APOLOGIES:

Bill Dunlop	Deputy Chairman
Cllr Alec Kellaway	London Borough of Newham
Cllr Pat Holland	London Borough of Newham
Cllr Denise Hyland	London Borough of Greenwich
Robin Whitehouse	London Borough of Newham
Hamish Stewart	RODMA
Dennis James	Custom House and Canning Town Community Forum
Glynis Webb	North Woolwich TRAs
Sid Keys	Silvertown TRAs
Sundee Pawar	Gallions Housing Association
Howard Sheppard	Docklands Business Club
Ian Thomas	Morgan Est

IN ATTENDANCE:

Janet Goulton	London City Airport
Elizabeth Hegarty	London City Airport
Rohima Begum	London City Airport
Shahanaz Islam	London City Airport
Valerie Troshina	LCY/Bickerdike Allen
Peter Campbell	LCCI
Mark Peters	Member of the public

1. PRESENTATION - STREETCAR

Streetcar had that afternoon left a message saying that circumstances had changed and they were no longer in a position to attend this meeting of the Consultative Committee and to brief members on the service they provide.

2. The **MINUTES** of the meeting held on 1st July 2008¹ were approved as a correct record.

3. MATTERS ARISING

(a) Item 2(a) - Noise Action Plan

The draft guidance from Defra on how these Plans should be prepared had been circulated to all members on 9th September. The deadline for comment is 28th November 2008.

¹ <http://www.lcacc.org/committee/minutes.html>

The Secretary reported that on 26 September he had attended a Defra seminar for the Consultative Committees of airports required to prepare Noise Action Plans. The process of drawing up the plan required engagement with the Airport's consultative committee and, once the Plan was available in draft, there would then need to be a public consultation exercise. The Department was already running behind the EU timetable for this programme and it was likely that timescales were going to be tighter than they might usually be.

The Secretary would liaise with Gary Hodgetts and Elizabeth Hegarty in taking this work forward.

(b) Item 12 – Planning applications - informing/consulting local residents

As agreed by the Committee at its last meeting the Secretary had written on 9th July to the *Department of Communities and Local Government*. Since then there had been correspondence with the Department's officials in which the Secretary had suggested that in airport related applications of this kind the authority to whom the application is made should be required to consult with its neighbours and agree on a common basis what steps should be taken to notify residents about the proposal and invite representations. Without this each local planning authority would act as it thought best and, as in this case, there could be wide differences in the steps taken which residents would find hard to understand or accept. The Department had still to respond.

(c) Item 13 – Civil Aviation Act 2006

Following the discussion at the last meeting the Secretary had replied to the Department of Transport on 11th July noting that in August 2007 the Airport had submitted a planning application which if approved would raise the present annual limit on the number of flights to 120,000 per annum. In discussing this application with the local planning authority the Airport had given an undertaking that the present noise regime would be reviewed. Such a review would involve consideration of possible measures involving the new noise powers in the 2006 Act. Consideration would also need to be given to the EU's Environmental Noise Directive (2002/49/EC) and the requirement to produce a *Noise Action Plan*.

(d) Item 12 – NATS Consultation – Terminal Control North – Airspace Changes

The Secretary had circulated details of two letters received from NATS in connection with this consultation. In the light of the feedback received during the consultation period NATS was now looking at further options in relation to some of the proposals including the departures routes from London City Airport over north London. This further work had given rise to delay in the original timetable which assumed that NATS might be able to submit an Airspace Change Proposals to the CAA during September 2008. NATS would announce a revised timetable in due course.

Gary Hodgetts said it was likely that NATS would now only take forward those elements of the proposals to which there had been no objection.

(e) Item 14 – Red Bull Air Race – Temporary Planning Permission

The Committee noted that the application for temporary planning permission had been approved on 10th July and that the land in question, on the north side of the Royal Albert Dock, had been used as a temporary aerodrome for the purposes of the Race on 2/3 August 2008.

(f) Item 15(c) – Airport Fun day

The Committee was pleased to note that Fun Day, held at the Airport on 5th July 2008, had attracted more than 22,000 people and raised £41,263.27 for the Richard House Children's Hospice in Beckton. The event had been attended by several members of the Committee.

(g) Item 16 (e) - Consultation on revised Code of Guidance: “Access to Air Travel for Disabled People

The comments agreed by the Committee at its last meeting had been submitted to the Department of Transport on 4th July. The Code was subsequently finalised by the Department and issued on 23rd July. Details had been sent to members two days later.

EU Regulation 1197/2006 came fully into force on 26th July 2008. Among other things this made the managing bodies of airports responsible for providing such assistance to people with reduced mobility.

Charles Buchanan noted that the responsible Minister had chosen to mark this initiative by holding a press conference at London City Airport.

4. **AIRPORT STAFFING**

The Committee noted with regret that the Airport's Environment and Planning Manager, Rob Grafton and Dan Townsend (Environment and Planning Officer) had left the Airport's service early in September. They had both joined the BAA where they would work on the forthcoming public inquiry into the proposed second runway at Stansted.

Both Rob and Dan had worked very closely with the Committee on environmental matters which lie at the heart of the Committee's remit. They had also taken the lead in setting up and running the environmental reporting systems in which the Committee was very closely involved. The Committee expressed its very sincere thanks for the very diligent but nonetheless friendly manner in which they had handled some very difficult issues – they would be greatly missed. The Secretary was asked to send a letter of thanks to both Rob and Dan.

Gary Hodgetts said the Airport wanted to take a careful look at how best to handle this work in the future. This would take a couple of months and in the meantime he would take the lead on environmental and aerodrome safeguarding issues with support from the Airport's consultants. In the case of noise issues this help would be provided by Bickerdike Allen and Partners who had been the Airport's noise consultants for the past 23 years. They had assigned Valerie Troshina to this work and she was welcomed to the meeting. Valerie would work in the Airport's offices for much of the time.

In response to a question by Jackie Lindre members noted that Airport safeguarding issues should be referred to Gary Hodgetts in the first instance.

5. **COMMITTEE MEMBERSHIP**

(a) **London Borough of Newham**

The Committee noted that the Council's Planning Officer, John Fannon, had been added to the Committee's distribution list for agenda papers, minutes and other papers. It was understood that Mr Fannon would in normal circumstances be represented at meetings by Marc Clark who is the Council's Regeneration Officer responsible for the Royal Docks. He was welcomed to the meeting by the Chairman.

Charles Buchanan noted that the interim replacement for Seema Manchanda was Bernadette Marjoram.

(b) **London Borough of Barking and Dagenham**

Following the last meeting of the Committee the Secretary had written to the Council's Chief Executive inviting the Council to nominate a representative to serve as a member of the Committee but thus far no response had been received. A reminder had been sent.

(c) **ABTA**

The Secretary had now been able to discuss with Charles Buchanan how best to secure the representation of passengers following ABTA's decision to withdraw from membership of the Committee. The Secretary would be writing to the Guild of Travel Management Companies inviting them to nominate a representative to participate in the work of the Committee.

6. **CORRESPONDENCE**

The Secretary had circulated copies of his e-mail correspondence with:

- (a) a resident of Thamesmead complaining about aircraft noise, especially on Sundays; and
- (b) a resident of south Beckton complaining about "current" noise levels and the interim planning application – see items 7 and 14 below. The latter complaint flowed from the

complainant's disappointment that the Council's case officer had recommended that the planning application should be approved.

The Secretary noted that the complaints reflected the growth in traffic at the Airport and the use being made of larger aircraft. Many of the letters of representation sent to Newham Council in connection with the Interim Planning Application also reflected this and measures to help mitigate the increased noise were being considered in that context.

In response to a question the Secretary confirmed that in his experience many of the complaints about local aircraft noise turned out on investigation to be related to aircraft bound for Heathrow from the Lambourne reporting point.

The Chairman reminded members that the decision on the Council's planning application lay with the London Borough of Newham and *not* with the Committee.

7. AIRPORT DIRECTOR'S REPORT

Charles Buchanan spoke to his report a copy of which is attached to these minutes.

In relation to the Interim Planning Application the Secretary said that details of the Agenda for the meeting of Newham Council's Development Control Committee the following evening (8th October), including copies of the officer's reports on the application, had been sent to all members and could be seen on the Council's website².

If the application was approved the new limits on the number of flights would be expressed as limits on all aircraft movements (excluding those for test or training purposes) and not on *air transport movements* as at present.

A full note of the Heads of Terms for the proposed new s.106 Agreement could be seen at Appendix 1 of the Addendum report prepared by the Council's officers. Apart from the points referred to by the Airport Director there was a scheme to compensate land owners affected by the expansion of the public safety zone and agreements with adjoining Boroughs to compensate "individual properties affected by noise contours".

It was planned to consolidate all existing s. 106 provisions into a single new agreement removing obsolete provisions and updating others. In this connection the Secretary had submitted ideas for the simplification of the provisions relating to the Consultative Committee.

The Secretary said he was aware of disquiet among some members that the proposed *Landscaping and Community Chest* was to be managed by officers of Newham Council. This begged the question whether it was intended that these funds would be spent only in Newham? If not, did Newham Council have the necessary powers to spend such funds outside the Borough's boundaries? What prevented these funds being channeled on an earmarked basis via the *Isle of Dogs Community Trust*, the *Royal Docks Trust* and *Trust Thamesmead*? If this was not considered appropriate consideration could be given to the formation of a new charitable body on the lines of the *Gatwick Airport Community Trust*³. Charles Buchanan said that if the application was approved the Airport would take this on board in its discussions with the Council on the s.106 Agreement.

In response to a question by Cllr Ann Jackson Charles Buchanan said the Airport was aware of the concern felt by one of the officers of Tower Hamlets Council concerning the noise modelling technique adopted by the Airport when used in relation to the tall buildings which predominated in the affected parts of Tower Hamlets. Unfortunately there was as yet no specialist model to be used in connection with tall buildings and the Airport was obliged to use the currently prescribed technique.

Members would be notified of the Council's decision on the application

8. COMMUNITY REPORT

Elizabeth Hegarty spoke to her report a copy of which is attached to these minutes.

² <http://mgov.newham.gov.uk/ieListDocuments.asp?MIid=5828#AI22013>

³ <http://www.gact.org.uk/>

The Committee welcomed to the meeting Shahanaz Islam who would be working as the *Community Relations Coordinator* for the next six months. She had joined the Airport's Community relations Team via ELBA's Community Affairs Trainee Scheme (CATS). She was one of ten local graduates participating in work placements at companies including Tate & Lyle, Lloyds of London, Met Police, Deutsche Bank, Freshfields, CMS Cameron McKenna.

Gillian Econpouly said the LCCI was producing a jobs guide to 'demystify' working in the City and help expose young people to the wide array of career opportunities available in London. They were delighted to be featuring LCY and its employees in the guide, especially since LCY was an example of a good London employer engaged and active in the community.

The Secretary said that on a recent visit to British Airways Community Learning Centre near Heathrow he had been told that members of LCY's Community Relations team had visited the centre and that there was ongoing liaison. Elizabeth confirmed that this was the case noting that among other things the Airport was paying the travel costs of local young people attending the BA's Centre which was well known for its excellence.

The report was noted.

9. LOCAL EMPLOYMENT

Elizabeth Hegarty noted that the Airport was required by the 1998 s. 106 Agreement to provide employment information by way of an annual report to the LBN and to the Consultative Committee. In particular the report was intended to outline the Airport's performance in relation to the local employment targets. The Airport had recently submitted such a Report covering the 12 months ended 31st December 2007. She now tabled a summary of the report for the information of members – a copy is attached to these minutes.

In response to questions Elizabeth:

- outlined the various agencies with whom the Airport worked in recruiting staff including the Airport's recruitment agents (Reed Employment), Job Centre Plus, ELBA and *Workplace* although with the latter this was not always very easy. There was also a Jobs Line which is run by Reed Employment. Not all vacancies were advertised in the local press.
- noted the figures referred only to those working at the Airport or organisations with a base there. They did not include a range of other people such as taxi drivers and others who provided goods and services to the Airport and its users.
- said it would be easy to provide details of those working for the Airport operator on a part-time basis and it might be possible through the *Employment Forum* to obtain figures for others organisations operating at the Airport.

The summary report was noted.

10. STANDING ITEM ON ENVIRONMENTAL ISSUES

Gary Hodgetts (London City Airport) tabled a summary of the Airport's report - a copy of the full Report is attached to these minutes.

It was noted that the report included more complaints than usual. The Airport thought this might have to do with a heightened awareness of noise issues flowing from the Interim Planning Application. The Secretary said that an increase in movements, and the use of larger aircraft, was bound to lead to an increase in complaints which nonetheless were still very small in number when compared to those received by other airports. Gary Hodgetts said that there were always more complaints in the summer months when doors and windows were open and people sought to enjoy their gardens. It was noted that 6 of the complaints came from one individual – this was a common phenomenon at many airports.

11. CROSSRAIL

The Agenda Report was noted. The Secretary said he had seen speculation in the press that the project might not proceed as planned because of the present crisis in the economy.

12. **SOUND INSULATION PROGRAMME – PART IV**

As noted at the last meeting the present Sound Insulation Programme was now substantially complete and for the time being it was not necessary to submit reports on a regular basis. It was noted however that the s.106 agreement proposed in connection with the Interim Planning Application would provide for the continued operation of the Sound Insulation Scheme with enhanced provision for properties within the 66dbLaeq contour. A new programme would thus need to be drawn up and at that stage regular reports would be resumed.

13. **DLR WOOLWICH EXTENSION PROJECT – PROGRESS REPORT – APRIL 2008**

Ian Thomas was on holiday but had sent a written report copies of which had been sent to all members. A copy is also attached to these minutes. This was noted.

14. **PLANNING APPLICATION**

This had been dealt with as part of the Airport Director's report – Item 7 above refers.

15. **COMMITTEE CONSTITUTION**

The proposals discussed at the last meeting were subsequently finalised and incorporated in a paper which the Airport has sent to the London Borough of Newham for comment. A copy of the paper had been sent to members on 29th August. There had been no reply from the Council and a reminder had been sent.

The proposals had not attracted any comment from members of the Consultative Committee and if likewise there was no comment from the Council it was planned to move ahead to recruit new members on the basis proposed.

16. **COMMITTEE LOGO**

The Committee expressed their gratitude to Gaele Richard, until recently the Airport's graphic designer, for her work on a new logo for the Committee and for using this to produce a new design for the Committee's headed notepaper. It was noted that the logo was now in use on the Committee's website and in consequence the text used in headings etc was now in a slightly softer green than before.

17. **ANY OTHER BUSINESS**

(a) **Consultation on Airport Policing, Funding and Security Planning**

Details of this Consultation had been circulated to all members. The Secretary said the new approach had five distinct stages:

- risk assessment: inter-agency analysis of threat and risk posed by terrorism and other criminal activity - building on the work of existing *Multi-Agency Threat and Risk Assessment (MATRA)* groups at most airports
- collective responsibility: senior, empowered stakeholders taking forward actions to enhance security with clear lines of individual accountability
- Airport Security Plans: a forward-looking plan that addresses what needs to be done and by whom
- police funding: appropriate policing levels targeted at mitigating threats to the airport, agreed and paid for by the airport operator
- dispute resolution: a robust, flexible process for unlocking disputes in cases where parties cannot agree.

The proposals attracted no comment from members but if the Airport felt it would be helpful for the Committee to respond it was left to the Secretary to take the necessary action in consultation as necessary with the Chairman.

(b) Greater London Authority – Noise and Health Reports

The Committee noted that the Greater London Authority had published two technical reports on noise and physical health risk in London from road traffic and aircraft noise - copies were sent to Members on 2nd October.

The Phase 2 report notes in its Conclusions on Page 22 that because of the low population exposure around London City Airport the calculations do not yield any cases of Acute Myocardial Infarction (AMI) as a result of exposure to aircraft noise. It was thought that the reports might be of more interest in relation to Heathrow Airport.

(c) Docklands Light Railway – North Woolwich Research Report

This report had been circulated to all members and a copy of the Executive Summary is appended to these minutes. Although the report was not of particular interest in relation to the Airport it was commended as being of interest to local members and those working in the area.

(d) Birthday Celebration

It was noted that the Airport would celebrate the 21st Anniversary of its opening at an event at the Airport during the afternoon of 27th October.

(e) Britannia Village Hall

It was noted that the noise insulation works in the Main Hall at Britannia Village Hall at West Silvertown had now been successfully completed.

(f) EC Consultation on Integrated Air-Rail Ticketing

There had been no comment from members and, indeed, it seemed likely that any measures of this kind would be much more applicable at other Airports

15. DATE OF NEXT MEETING

Tuesday 13th January 2009 at 16.30 hours at City Aviation House at London City Airport.

MINUTE 7
Airport Director's Report – 7th October 2008

1. Airport Ownership

Members will have read in the newspapers of the difficulties of AIG, 50% shareholder of the Airport. It has been reported and I can confirm that they have entered definitive negotiations with GIP (the owner of the other 50% share of the Airport) with a view to GIP acquiring AIG's shares.

2 Airport Passenger Traffic

During the first three quarters of 2008 passenger numbers increase by 16% over the same period of 2007. Average aircraft size increased from 69 to 72 seats and load factor has remained static at 54%. Taking these factors together, the average number of passengers per flight improved by 5%, thus making more efficient use of the runway. At the same time the Jet Centre traffic has declined, by 24% in passengers and 26% in movements. These numbers show a slower rate of growth than earlier in the year, and appear to be the first signs of some impact from the wider economic situation.

3 New Routes

There have been some route developments over the past 3 months, in particular British Airways has increased its services to Edinburgh and Nice (in September) and has also announced the introduction of flights to Geneva and Lyon for the winter (starting in December). This brings to 12

the number of destinations that BA serves from London City. In addition services to Stuttgart (Lufthansa) and Vienna (Austrian Airlines) have ceased.

Other changes of frequencies and timings have also been announced for the winter season starting on 26 October.

The take over of VLM by Air France is still proceeding through the regulatory approval process.

3 Airport Developments

As part of the upgrading of the service we provide, and to reflect the increased regulatory requirements to check-in baggage introduced over the past few years, we have expanded the baggage sortation area. This is the area where check-in bags are processed and sorted to ensure that they are loaded on to the correct flights. A new temporary cover has been erected over the area to protect baggage from weather. In time this will be replaced by a more permanent structure.

At the west end of the pier, adjacent to the Ledger Building, we have installed a container-sized unit to provide additional IT resilience. This unit is being fitted out currently and will be commission around the end of the year.

4 Planning Application

At the previous meeting it had been anticipated that the Interim Planning Application would be heard during July. Indeed a special meeting of the Newham Development Control Committee was called for 30 July. At the last moment the Mayor of London sent a letter to Newham Council requesting that they did not determine the application at that meeting, and wait for the results of a study being carried out into the potential impact that the application could have on proposals for the Thames Gateway Bridge. This work, undertaken by NATS (National Air Traffic Services), has now been completed and has demonstrated to the satisfaction of the Mayor that this has no detrimental impact on the plans for the bridge.

It is also worth noting that in his intervention the Mayor gave full support to this application, in particular stating

“I strongly recognise and appreciate the contribution London City Airport makes to London’s world city status, and the benefits the airport offers to the City and Canary Wharf. I also recognise and fully support the economic contribution and employment opportunities it provides to Newham residents. These would be further enhanced by the current proposals, and as such I offer support for the expansion sought by London City Airport.”

The Mayor has now withdrawn his request for deferment and the application is due to be considered at the Development Control meeting tomorrow (8 October).

MINUTE 8

Community Relations Report – July/September 2008

London City Airport 12th Annual Fun Day in aid of Richard House Children’s Hospice

This years Fun Day was bigger and better than ever before. Attracting approximately 23,000 people and raising just over £41,000 for the Hospice.

British Airways were the main sponsor for this year’s event and were by far the most popular with queues of over two hours for their aircraft tour. Along with the DLR land train, Zippos Circus, a hot air balloon ride, the only air show in London and lots more, it was a fantastic event appealing to people of all ages.

Other sponsors included other airlines, London Borough of Newham, Docklands Light Railway and the Evening Standard.



Tickets (when issued)

- 2 x Zurich – Newham University Hospital Trust 60th celebration event (Newham)
- 2 x Edinburgh – Docklands Equestrian Centre horse box fundraising (Newham)
- 2 x Edinburgh – St Josephs Hospice fashion show (Newham)
- 2 x Dublin – Civic Ambassadors Charity Dinner (Newham)
- 2 x Frankfurt – Newham General Hospital Christmas market and carol concert (Newham)
- 2 x Geneva – Ragged School Museum Charity Dinner (Tower Hamlets)
- 2 x Geneva – LBBB Open Day in Vicarage Fields (B & D)
- 15 x Edinburgh – Offscreen Education 2008 expedition

Tours

- Cherry Gardens School (Southwark)
- St Georges School (Newham)
- Fight for Peace (Newham)
- Kent Rotarian Club (Kent)
- 2 x Culloden Primary School (Tower Hamlets)
- Gallions Primary School (Newham)
- South Camden Community School (Camden)

Sharing Knowledge

- Elizabeth and Rohima met with Mayor Boris Johnson for a round table discussion about employment followed by the launch of the London Skills and Employment Board Strategy.
- An Assessment Day was conducted to select the new University Prize Scheme students. Successful candidates were Francesca George-Francis, Nasra Salah and Jason Branche.
- The 2008 ELBA CATs received a tour and presentation about LCA followed by a training session on employee volunteering and best practice.
- Elizabeth and Rohima conducted CATs interviews and the successful applicant, Shahanaz Islam, joined the team on 6 October 2008.
- Elizabeth presented poetry books to St Lukes Primary School – LCA sponsored the design and publishing of the books compiled of poetry written by the pupils.

- An exotic fruit tasting session was conducted with Community Food Enterprise to introduce new fruit into peoples' diets; the fruit tasting was held in one of the gate lounges.
- Rohima attended the Woolwich Poly Sixth Form Career Skills Day with Miguel Martinez; working with 90 students speaking about careers at the airport and skills required to achieve them.
- Eastbury School were hosted on an Insight to Management programme for one week working on a route development project.
- Delivered University of East London summer school tourism project, including a presentation about the airport, visits to other venues/sites in Newham and judging complete presentations of 60 participants.
- Charles volunteered as a 'dragon' for the UeL and ELBA Dragon's Den Enterprise competition.
- Elizabeth attended the Newham EBP board meeting.
- Elizabeth attended the Rokeby Business Support Group meeting.
- Rohima hosted the London Travel Watch on a tour and presentation about the airport, focusing on surface access.
- Elizabeth attended the NCC meeting and AGM.
- Elizabeth conducted a Represent London Health & Safety module with the Ascension Eagles.
- Airport volunteers attended the Newham Aspirations Day to talk about careers at LCA.
- Elizabeth attended the Canary Wharf Group CSR meeting at the Newspaper Education Trust.
- Elizabeth, Janet and Linda visited Stansted Airport to learn about their CSR programmes.

Additional Sponsorship and Support

- Rohima and airport volunteers conducted Team Challenges at the E13 Youth Club and the Greenway through the London Wildlife Trust to improve local environments.



- The annual Bursary Celebration was held in August; four of the students left the scheme leaving three who will graduate next year.
- LCA hosted a celebration event for the Offscreen Education Programme before they flew to Edinburgh. 15 tickets were donated by CityJet and artwork was sponsored by LCA.



- LCA donated a hamper to the Redbridge Carnival which was held on September 6th.
- £400 donated to Linton Mead Primary School following a request from Linda Bird (Head Teacher) for support towards her trip to Ghana.
- £250 support for DISCOVER at the LCY Fun Day.
- £400 to Eton Manor Rugby Club (Redbridge) for the first year of a three sponsorship agreement.
- £400 donated to the Cardinal Heenan Centre (Redbridge) as support towards their fundraiser.
- 12 tickets to Barry Manilow at the O2 were donated for fundraising to St Josephs Hospice Casino Night, Richard House Children’s Hospice Annual Ball and Richard Gooding’s charity annual fundraiser.

MINUTE 9

Employment Information and Local Skills Initiatives 2007 – Summary Report

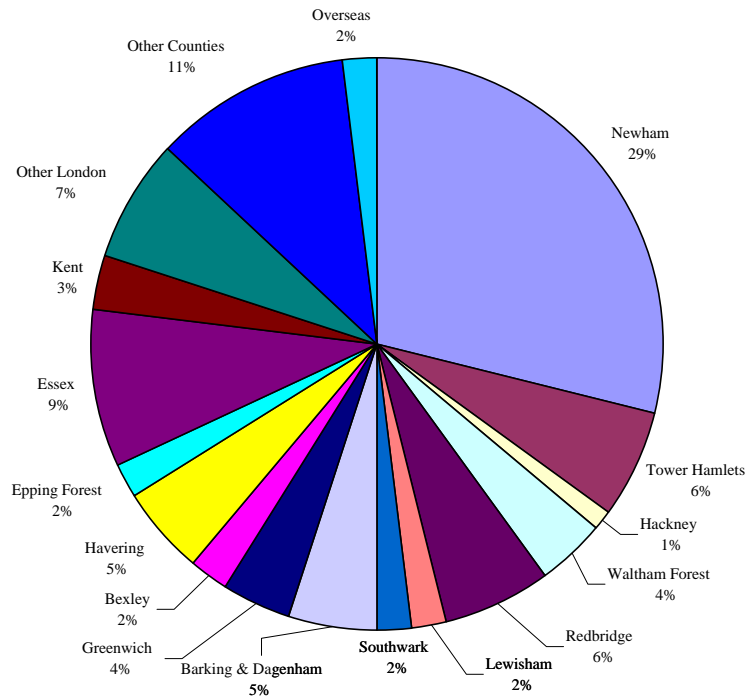
London City Airport (LCA) provides employment information to the London Borough of Newham (LBN) annually via a report which is compiled in accordance with the 2003 Section 106 Planning Agreement. The London City Airport Employment Information and Local Skills Initiatives 2007 Report, covering the period 1 January to 31 December 2007 was submitted to the LBN during August 2008.

Report Summary

- 1866 employees were working on-site at LCA in December 2007.
- 50 employers were operating on-site.
- 328 employees on-site are not required to provide address information as they are employed by control authorities such as the Metropolitan Police, Special Branch, HM Immigration and HM Revenue and Customs.
- Of the 1538 remaining on-site employees:
 - 29% resided in the London Borough of Newham
 - 68% lived in the “Local Area⁴”.
- Further employees work with contractors and sub-contractors at the airport on a regular basis, but are not based on-site therefore not included in these figures. These organisations include precious cargo agents, construction workers, communications, sign-writers, advertising installers and many others.

⁴ The “Local Area” is defined by the 2003 S106 Planning Agreement to include the London Boroughs of Newham, Tower Hamlets, Hackney, Waltham Forest, Redbridge, Lewisham, Southwark, Barking & Dagenham, Greenwich, Bexley and Havering, and Epping Forest District Council.

LCA On-Site Employee Residence 2007 – 1538 Employees



London City Airport Limited (LCA Ltd) – The Airport Operator, 426 Employees

New recruits to London City Airport Limited

- 120 new recruits January to December 2007, of which:
 - 22% resided in the London Borough of Newham
 - 82% lived in the “Local Area”.

Job applicants to London City Airport Limited

- Job applicants to the airport operator during 2007 came from:
 - 24% London Borough of Newham
 - 75% “Local Area”.
- The number of new recruits to LCA Ltd from the LBN is roughly proportionate with the number of applicants.

Skills and Recruitment Process

- A wide range of jobs and careers are available, requiring varying levels of skills.
- Recruitment for the airport operator is conducted by Reed Employment (Docklands) with a dedicated account manager, airport jobs telephone line (020 7517 3594) and 24 hour website advertising (www.reed.co.uk and www.londoncityairport.com/recruitment).
- Links have been developed with local employment organisations such as Greenwich Local Labour and Business and the East London Business Alliance to increase the number of local job applicants.
- Two recruitment open days were held during 2007.

Engaging Local People

- Three full time employees deliver the LCA Community Relations Programme.
- Focus on local employment, education and health & wellbeing in Newham and surrounding boroughs.
- Projects delivered from primary school age up to adult education.
- Basic skills, into work training and raising aspirations projects are developed and delivered by the team.

- The Airport Careers booklet launched in July 2007 was distributed to all schools and colleges in Newham and is available online www.londoncityairport.com.

Training and Development

- London City Airport Limited has a history of developing individuals to more senior positions.
- Trainee Schemes are available for school leavers and university graduates.
- London City Airport Limited invests between £1,000 and £11,000 initial job training for individuals entering operational roles.
- In addition, £42,000 was invested during 2007 for employee personal development training, available to all LCA Ltd staff.

MINUTE 10 Environmental Issues – July/September 2008

- A total of 43 complaints/enquiries relating to environmental matters were received during the period detailed above. As breakdown is given as follows:
- Of the 43 complaints/enquiries received for this period;
 - 25 referred to aircraft noise flight paths and frequency
 - 1 referred to late/early aircraft departures
 - 2 referred to aircraft noise and ground noise
 - 2 referred to planning and/or flight paths and frequency
 - 6 referred to non-LCY air traffic
 - 1 referred to noise from the airport area which was not LCY related
 - 5 enquiries referred to flight paths, movement statistics, planning and contact details for LHR and the CAA.

1. DATE RECEIVED: Tuesday 1st July 2008
 DATE OCCURRED: Various
 TIME OCCURRED: 23-00:00 hours
 AREA: Hackney E9
 COMPLAINT: ENQUIRY – LHR and CAA contact details requested
 RESPONSE: Telephone call
2. DATE RECEIVED: Wednesday 9th July 2008
 DATE OCCURRED: Various
 TIME OCCURRED: Various
 AREA: Surrey Quays SE16
 COMPLAINT: Aircraft noise and frequency on behalf of constituent (previously responded to as complaint 11-06-2008)
 RESPONSE: Letter with original e-mail
3. DATE RECEIVED: Thursday 10th July 2008
 DATE OCCURRED: Thursday 10th July 2008
 TIME OCCURRED: 12:00
 AREA: Royal Docks E16
 COMPLAINT: Early hour's aircraft noise (LHR)
 RESPONSE: E-mail
4. DATE RECEIVED: Monday 14th July 2008
 DATE OCCURRED: Monday 14th July 2008
 TIME OCCURRED: 12:33
 AREA: Canning Town E16
 COMPLAINT: Unknown
 RESPONSE: Telephone call

5. DATE RECEIVED: Thursday 17th July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Hackney E9
COMPLAINT: ENQUIRY – flight paths
RESPONSE: Telephone call and letter
6. DATE RECEIVED: Tuesday 22nd July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Beckenham BR3
COMPLAINT: Aircraft frequency over Beckenham area
RESPONSE: Telephone call
7. DATE RECEIVED: Friday 25th July 2008
DATE OCCURRED: N/A
TIME OCCURRED: N/A
AREA: ERITH DA18
COMPLAINT: ENQUIRY – request for detailed flight number statistics
RESPONSE: Two letters (ongoing)
8. DATE RECEIVED: Thursday 24th July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM10
COMPLAINT: Aircraft frequency and heights
RESPONSE: Telephone call
9. DATE RECEIVED: Tuesday 29th July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Hornchurch RM12
COMPLAINT: Aircraft noise, frequency & flight paths
RESPONSE: Letter
10. DATE RECEIVED: Tuesday 29th July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Bromley SE9
COMPLAINT: Aircraft frequency
RESPONSE: Telephone call
11. DATE RECEIVED: Wednesday 30th July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM10
COMPLAINT: Flight paths & planning consultation
RESPONSE: Letter
12. DATE RECEIVED: Wednesday 30th July 2008
DATE OCCURRED: Sunday 27th July 2008
TIME OCCURRED: 17:40-21:15
AREA: Tower Hamlets E14
COMPLAINT: Aircraft noise and flight paths
RESPONSE: Letter
13. DATE RECEIVED: Thursday 31st July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM10
COMPLAINT: Aircraft frequency & flight paths
RESPONSE: Telephone call and letter

14. DATE RECEIVED: Thursday 31st July 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Lewisham SE23
COMPLAINT: Aircraft frequency
RESPONSE: Telephone call and letter
15. DATE RECEIVED: Friday 1st August 2008
DATE OCCURRED: Various
TIME OCCURRED: 05:30
AREA: Hackney E8
COMPLAINT: Early hour's aircraft noise (LHR)
RESPONSE: Letter
16. DATE RECEIVED: Friday 1st August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Barking RG11
COMPLAINT: Flight paths
RESPONSE: Telephone call and letter
17. DATE RECEIVED: Sunday 3rd August 2008
DATE OCCURRED: Sunday 3rd August 2008
TIME OCCURRED: 19:41
AREA: Royal Docks E16
COMPLAINT: Aircraft noise
RESPONSE: Letter
18. DATE RECEIVED: Sunday 3rd August 2008
DATE OCCURRED: Sunday 3rd August 2008
TIME OCCURRED: 22:00
AREA: Royal Docks E16
COMPLAINT: Aircraft noise
RESPONSE: Letter
19. DATE RECEIVED: Wednesday 6th August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Tower Hamlets
COMPLAINT: Aircraft frequency and type
RESPONSE: Telephone call
20. DATE RECEIVED: Friday 8th August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: E16
COMPLAINT: Aircraft noise and ground noise
RESPONSE: Letter
21. DATE RECEIVED: Friday 15th August 2008
DATE OCCURRED: Friday 15th August 2008
TIME OCCURRED: 19:21
AREA: Royal Docks E16
COMPLAINT: Aircraft noise
RESPONSE: Letter
22. DATE RECEIVED: Friday 15th August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Hornchurch RM12
COMPLAINT: Aircraft frequency
RESPONSE: Letter

23. DATE RECEIVED: Monday 18th August
DATE OCCURRED: Saturday 16th August
TIME OCCURRED: Early morning
AREA: Tower Hamlets E14
COMPLAINT: Early hour's aircraft noise
RESPONSE: Letter
24. DATE RECEIVED: Friday 22nd August 2008
DATE OCCURRED: Friday 22nd August 2008
TIME OCCURRED: 19:55
AREA: Royal Docks E16
COMPLAINT: Aircraft noise
RESPONSE: Letter
25. DATE RECEIVED: Wednesday 27th August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Bow E3
COMPLAINT: Aircraft frequency and flight paths
RESPONSE: Letter
26. DATE RECEIVED: Friday 29th August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: E14
COMPLAINT: Aircraft noise and frequency
RESPONSE: E-mail
27. DATE RECEIVED: Sunday 31st August 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM9
COMPLAINT: Aircraft noise and frequency
RESPONSE: Letter
28. DATE RECEIVED: Monday 1st September 2008
DATE OCCURRED: Various
TIME OCCURRED: Night-time
AREA: Catford SE6
COMPLAINT: Aircraft noise from night-time air traffic (non-LCY)
RESPONSE: Letter
29. DATE RECEIVED: Monday 1st September 2008
DATE OCCURRED: Various
TIME OCCURRED: Night-time and Early Morning
AREA: Catford SE6
COMPLAINT: Aircraft noise from night-time air traffic (non-LCY)
RESPONSE: E-mail
30. DATE RECEIVED: Tuesday 2nd September 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM9
COMPLAINT: Aircraft noise, paths and frequency.
Early aircraft noise (LHR)
RESPONSE: Letter
31. DATE RECEIVED: Wednesday 3rd September 2008
DATE OCCURRED: N/A
TIME OCCURRED: N/A
AREA: West Thamesmead
COMPLAINT: ENQUIRY – flight paths and aircraft noise

- RESPONSE: E-mail
32. DATE RECEIVED: Wednesday 3rd September 2008
DATE OCCURRED: Wednesday 3rd September 2008
TIME OCCURRED: 18:55-19:05
AREA: Royal Docks E16
COMPLAINT: Aircraft noise
RESPONSE: Ongoing
33. DATE RECEIVED: Thursday 4th September 2008
DATE OCCURRED: Thursday 4th September 2008
TIME OCCURRED: 01:00-05:00
AREA: London Borough of Newham
COMPLAINT: Drilling noise from airport area (Non-LCA)
RESPONSE: E-mail
34. DATE RECEIVED: Saturday 6th September 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM10
COMPLAINT: Aircraft noise and frequency
RESPONSE: E-mail
35. DATE RECEIVED: Monday 8th September 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Royal Docks E16
COMPLAINT: Aircraft and ground noise
RESPONSE: Ongoing
36. DATE RECEIVED: Wednesday 17th September 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Clapham
COMPLAINT: Flight paths
RESPONSE: Telephone call (ongoing)
37. DATE RECEIVED: Thursday 18th September 2008
DATE OCCURRED: September
TIME OCCURRED: Various
AREA: Bow E3
COMPLAINT: Aircraft noise and frequency
RESPONSE: Letter
38. DATE RECEIVED: Tuesday 23rd September 2008
DATE OCCURRED: Various
TIME OCCURRED: Various
AREA: Dagenham RM9
COMPLAINT: Flight paths and frequency
RESPONSE: Letter
39. DATE RECEIVED: Thursday 25th September 2008
DATE OCCURRED: N/A
TIME OCCURRED: N/A
AREA: Leytonstone E11
COMPLAINT: ENQUIRY – flight paths and master plan
RESPONSE: Ongoing
40. DATE RECEIVED: Thursday 25th September 2008
DATE OCCURRED: Thursday 25th September 2008
TIME OCCURRED: 12:20
AREA: Rochester, Kent
COMPLAINT: Low flying aircraft – Non LCY

- RESPONSE: Telephone call
41. DATE RECEIVED: Friday 26th September 2008
 DATE OCCURRED: Various
 TIME OCCURRED: Various
 AREA: Lambeth, SW12
 COMPLAINT: Flight paths, frequency noise and low flying
 RESPONSE: E-mail (ongoing)
42. DATE RECEIVED: Friday 26th September 2008
 DATE OCCURRED: Various
 TIME OCCURRED: Various
 AREA: SIDCUP
 COMPLAINT: Aircraft frequency
 RESPONSE: Ongoing
43. DATE RECEIVED: Monday 29th September 2008
 DATE OCCURRED: Various
 TIME OCCURRED: Various
 AREA: Dagenham RM9
 COMPLAINT: Aircraft noise
 RESPONSE: Letter

Gary Hodgetts
Director Operations Policy and Planning

MINUTE 13
DLR Woolwich Extension Project – Progress Report –September 2008

The timber hoarding to the rear of the flats and Residents and Tenants Hall in Woodman Street has been removed and replaced with metal palisade fencing. The acoustic barriers inside the hoarding have been removed and work on removing the metal framework is currently taking place. It is anticipated that this will be completed during the week commencing 29th September 2008.

By late October 2008 the remaining office accommodation and welfare facilities that currently occupy the eastern area of the site will be removed. The security office, gates and barriers will remain until the extension is handed to DLR and the land to London City Airport.

Woodman Street has been reinstated, returned to the London Borough of Newham and reopened to two way traffic.

Commissioning of the rails took place in July 2008 followed by a regime of train tests that was successfully completed in mid September. During the latter period of train testing ‘smoke tests’ were carried out within the tunnels and the new DLR Station in Woolwich. The tunnels and station were filled with non toxic cosmetic smoke which was extracted by the fans within the Intervention Shaft and Station.

Current construction activities are focused within the Station where testing and commissioning continues on the lifts and escalators and other equipment whilst finishing trades are engaged in painting tiling, floor polishing and signage.

During October 2008 an assimilation exercise will take place to integrate the extension with the DLR Network.

The Project is on program with an aspiration for completion ahead of schedule.



Tunnel Blue Lights



Station Artwork