

NOTICE OF MEETING

Tuesday 13th April 2010

4.30 pm in the Board Room at City Aviation House,
London City Airport



AGENDA

1. PRESENTATION

Steve Moorcroft of Air Quality Consultants has been invited to talk to the Committee about air quality issues

2. APOLOGIES FOR ABSENCE should be notified to the Secretary -Telephone: 01487 842623 or 07738 490768, E-Mail: secretary@lcacc.org

3. COMMITTEE MEMBERSHIP

(a) The **London Borough of Newham** has still to appoint a third member. It is understood that such a nomination is unlikely until after the Council's annual meeting at the end of next month.

(b) The Airport has appointed Mirsad Bakalovic as the permanent representative of the communities living in the southern part of **Beckton**. Jagadish Jha, who has filled this slot on an interim basis, will be Mirsad's deputy.

(c) The Airport has been considering how to appoint a representative of airport passengers. The Airport will report.

(d) As agreed at the last meeting the Secretary wrote on 21 January 2010 to *London Councils* (formerly the Association of London Government) inviting them to nominate one representative of the outer London Boroughs affected by the Airport's operations, i.e. the London Boroughs of Waltham Forest, Redbridge and Havering. It is known that the letter has been received by *London Councils* but inevitably it will take them some time to respond.

4. THE MINUTES OF THE MEETING HELD ON TUESDAY 12TH JANUARY 2010 – PREVIOUSLY CIRCULATED

5. MATTERS ARISING

(a) Item 5(b) – Committee Constitution

The Department for Transport produced a note for discussion at the meeting of the UKACCS Working Group held at London Gatwick on 26th January 2010. The Department was keen to emphasise that the note was not in the nature of a formal consultation paper; rather the Department was looking for an opportunity to discuss its preliminary thinking with UKACCS prior to developing formal proposals. UKACCS has also sent round a useful private note on the Department's Guidelines produced by the chairman of one of the other airport consultative committees.

Discussions about the future role of *Passenger Focus*, and how it will operate at airports, are still in progress. It is thus probably still too early to begin to finalise the Committee's revised constitution.

(b) Item 7 – Planning Application

At its last meeting the Committee heard that the High Court had agreed that that the proposed judicial review of the London Borough of Newham's (LBN) decision to approve the airport's planning application for an increase in flight movements should to proceed to a full hearing. A date for the hearing has still to be fixed. The Secretary will keep members abreast of developments.

Meanwhile, members should note that pending the judicial review the London Borough of Newham is considering whether to implement some of the financial provisions of the s.106 agreement associated with the planning permission.

(c) Item 9(c) – Planning Applications – Notification/Consultation with Local Residents

UKACCs is still awaiting a reply to its letter of 22 September 2009 to the *Local Government Association* asking if protocols on the lines adopted by the Association of the London Borough Planning Officers could be introduced on a countrywide basis.

(d) Item 9(e) – Parking in Local Streets

Please see the second paragraph of paragraph 7(b) above.

(e) Item 12 – Planning Application- Fuel Transfer Operation

Members have already been informed that at its meeting on 13th January 2010 the Development Control Committee of the London Borough of Newham had agreed the recommendations of their officers to approve the application for planning permission submitted by Shell International Limited to change the use of a warehouse adjacent to the King George V Dock at the Airport so that it could be used as a fuel transfer station. Approval was subject to a number of detailed conditions. The Council's Committee heard that the application had been subject to an objection by the Docklands Light Railway on the basis that they had not yet been able to consider the proposal in detail.

(f) Item 18(b) – Airport SIDs

At it last meeting the Committee asked the Secretary to write to the CAA about the revision of the departure tracks (SIDs) from London City Airport introduced last year in order better to accommodate the jet aircraft which use the Airport today in place of the slower propeller aircraft for which the SIDs then in force were designed in the mid 1980s. A copy of the Secretary's letter was sent to all members on 18th January 1010. The CAA has since acknowledged the letter noting that the changes are due for review after 12 months and that this process will be carried out as soon as possible after May 2010 in order to benefit from a full 12 months dataset. The Committee will be included in the review process.

6. CORRESPONDENCE

There has been no correspondence other than that referred to elsewhere in this Agenda..

7. AIRPORT DIRECTOR'S REPORT

Gary Hodgetts will report.

8. COMMUNITY REPORT

Elizabeth Hegarty will report.

9. COMPLAINTS AND NOISE MONITORING

Gary Hodgetts will table the Airport's report.

10. NOISE ACTION PLANS

As reported at the Committee's last meeting the closing date for comments on the draft plan was 15 January 2010. In accordance with the Government's guidance the Airport was then required to examine and reflect upon the comments received and finalise the Plan including a description of the comments received during the consultation process and a reasoned justification for the response to the issues raised. The completed plan was then be sent to the Secretary of State for Transport and copied to the Secretary of State for Environment, Food and Rural Affairs to be considered for adoption. The Plan would be reviewed every five years.

The Airport say that in total there were 38 written responses to the draft plan and another 55 responded via the website facility. Comments were received from the London Boroughs of Newham, Greenwich, Tower Hamlets, Redbridge, Waltham Forest, Southwark, Lewisham and Havering. There had been no response from the other four local councils which had been sent details of the draft plan. All comments received by the closing date were sent to the Airport's noise consultants, Bickerdike Allen and Partners, for review prior to the plan being finalised and submitted. The Airport will comment further.

Meanwhile, on 15th March 2010 Defra published the *Noise Policy Statement for England (NPSE)* as well as the Noise Actions plans for:

- the 23 first round agglomerations including that for London;
- major roads outside agglomerations;
- major railways outside agglomerations.

Details of these documents, and of a letter which Defra sent that day to all stakeholders, have been sent to all members and they can be accessed on the Defra website¹.

12. REFORMING THE FRAMEWORK FOR THE ECONOMIC REGULATION OF UK AIRPORTS – CONSULTATION

As already reported to members, the Secretary at the end of February responded to the Government's latest consultation by e-mailing to the Department a copy of Item 17 of the Minutes on the Committee's last meeting on 12th January. In doing so he said that the sooner the Government consults on the specific duties and powers of *Passenger Focus* (PF) in relation to air passengers the better. He referred also to the proposed new duties on the Civil Aviation Authority in relation to consumers and the environment, the proposed new procedures for making airport byelaws and the proposed requirement that PF should consult the industry (including consultative committees) about its budget before obtaining ministerial approval

Meanwhile, a copy of the Airport's present byelaws has been placed on the Committee's website². They were made on 20th June 1988 and confirmed by the Secretary of State on 4th August that year.

13. RED BULL AIR RACE – PLANNING APPLICATION

On 4th March 2010 the Secretary circulated information about Red Bull's application for planning permission to use land at the Royals Business Park (across the Royal Albert Dock to the north of the Airport) for "the erection of temporary buildings, structures and other works on the north side of Royal Albert Dock for the Red Bull Air Race Event (2010 to 2015 inclusive). Development to include the operation of an aerodrome facility and associated temporary development of the land for retention of and remedial works to provide runway, helipads and taxiway, aircraft hangers control tower, grid stand, attendant facilities and ancillary works".

¹ <http://www.defra.gov.uk/environment/quality/noise/environment/actionplan/index.htm>

² <http://www.lcacc.org/operations/index.html#Byelaws>

Because the target date for the determination of this application (23 March 1010) was well before this meeting, it was left to individual members to respond directly to the Council if they wished to do so.

The meeting will be given the latest information in relation to this application

14. **PEOPLE WITH REDUCED MOBILITY**

On 2nd March 2010 the Secretary sent members details of a report prepared by the CAA summarising the response to its May 2009 consultation on the effectiveness in the UK of the EC Regulation concerning the rights of PRMs when travelling by air.

The key findings of the CAA's report are:

- (a) The CAA to work with stakeholders to improve the accessibility of booking processes and information provided by travel companies to make it easier for passengers to pre-book assistance
- (b) Better information sharing between airlines and airports
- (c) Better awareness amongst airport staff of the range of impairments covered by the legislation as well as the extent of the airport's responsibility and the provision of appropriate assistance
- (d) Greater policy consistency across airlines on access to flights, assistance available to PRMs and what equipment may be carried onboard
- (e) Increasing the number of routes available for passengers travelling with assistance dogs
- (f) Better use of signage and terminal information to assist all passengers and allow more people with reduced mobility to travel independently

The report says that many of the issues raised could be addressed through improved co-operation, greater consistency and better awareness. In order to encourage improvements in these areas a series of proposals have been put forward including defining best practice across industry through stakeholder engagement in order to improve co-ordination between all parties and to consider changes to booking processes that could improve levels of pre-notification.

Meanwhile, in relation to the other items discussed at the Committee's last meeting:

- (a) the Airport's PRM quality standards have now been published on the Airport's website³; and
- (b) the deadline has now passed for comments to be sent to the EU in relation to various items of European legislation dealing with the rights of air passengers, including those dealing with PRMs. As reported to the last meeting the aim of the EU's consultation was to gather stakeholders' opinions on the existing problems and preferred solutions in order to assess the quality and effectiveness of the implementation and enforcement of the legislation.

15. **PUBLIC SAFETY ZONES**

On 8th March 2010 the Government announced that following an internal review within the Department for Transport (DfT), it had been decided that the administration of PSZ policy should henceforth be carried out by the CAA. The CAA has, therefore, taken over responsibility for the implementation of new PSZs and the review and update of existing PSZs. DfT will retain overall policy responsibility for PSZs.

In making this announcement the DfT issued a new circular on the *Control of Development in Airport Public Safety Zones* (Circular 1/2010). This takes account of the shift of day-to-day administrative responsibilities for implementing public safety zone policy from the Department

³ <http://www.londoncityairport.com/LandingPage.aspx?Page=prm>

for Transport to the Civil Aviation Authority. The policy itself and the guidance to local planning authorities contained in the annex to the new circular remain the same. A copy of the new circular has been posted to the Committee's website⁴.

The DfT has been asked for an update on the review of PSZs at airports which was announced some time ago.

17. LONDON ASSEMBLY - INVESTIGATION INTO ENVIRONMENTAL IMPACTS OF FUTURE EXPANSION AT CITY AIRPORT

On 17th March the Secretary sent to all members a copy of the GLA's scoping paper on this proposed investigation which was agreed by their Environment Committee on 11th March.

It is understood that a meeting is to be held at City Hall on June 10 when the Council's Environment Committee hopes to hear people's views on the expansion of the airport and the environmental controls currently in place. It has also launched an online survey to gauge public opinion about how flights to and from the airport may already be impacting on local people. This survey can be found on the Council's website⁵. The closing date is 18 June 2010. As well as gathering Londoners' views, the Committee says it will analyse written information from a range of organisations and will publish its report in July.

The Secretary is expecting discussions with the Council's officers and these will be reported to the Committee. Meanwhile Council has been told that they'll need to keep in mind for the time being that although the LBN have granted permission (subject to Judicial Review) for an increase in the number of flights in point of fact, because of the recession and for other reasons, the number of flights (and passengers) has actually been *falling* in recent times⁶

18. WESTERN END GAS VALVE - RELOCATION

On 12th March the Secretary circulated all members with details of the National Grid project to re-locate a gas valve currently located by the Jet Centre to a new site in the western staff car park, adjacent to the traffic lights at the Hartmann Road/Albert Road junction. It was noted that this might involve some works to the road between the Jet Centre and the car park which had been agreed between National Grid and the London Borough of Newham. The project was planned to get under way on 22nd March. The Airport will update the Committee

19. ANY OTHER BUSINESS

20. DATE OF NEXT MEETING

Tuesday 13th July 2010 at 16.30 hours at City Aviation House, London City Airport.

PLEASE NOTE FOR THE REASONS ALREADY EXPLAINED TO MEMBERS THIS IS ONE WEEK LATER THAN PLANNED

⁴ <http://www.lcacc.org/safeguarding/pszcircular2010.pdf>

⁵ <http://www.london.gov.uk/city-airport>

⁶ <http://www.lcacc.org/statistics/index.html#ATM>